

# Outsourced payroll services

Our flexible outsourced payroll services can help organisations to save around 30% on the cost of in-house payroll provision as well as creating new efficiencies. The solution integrates fully with HR, e-HR and finance while powerful reporting tools and data access provide complete control.



Save around  
30% on the cost  
of in-house  
payroll

## The challenge

Payroll provision is often only considered to be critical when it goes wrong. Whether managed in-house or outsourced, everyone needs to be paid correctly and on time every month. Payroll errors can result in employee dissatisfaction, internal resources can fluctuate unexpectedly, keeping up with legislation can be extremely onerous, while recruiting and retaining the essential skill sets can be difficult and expensive.

Outsourcing can have its own problems - prohibitive implementation costs can put outsourcing projects out of reach. If providers cannot be flexible, provide easy access to data for management reporting or do not have the people and processes in place to guarantee their services, companies can find they have less control, more payroll problems and ultimately, higher costs.

## Our solution

We believe our flexible outsourced payroll services can save around 30% on in-house costs and create new efficiencies. With over 40 years' experience managing payrolls of all sizes and complexities, across private, public and not-for-profit sectors, our expertise is unparalleled. We also have the capacity and commercial flexibility to make outsourcing or changing provider possible even in times of restricted budgets.

CIPP-qualified payroll staff and Six Sigma consultants have the competence and specialised payroll knowledge to streamline processes and manage the most demanding payrolls. Small teams take ownership of individual accounts and get to know them just as well as an in-house team, while service level agreements and performance monitoring guarantee quality of service. Payroll services integrate with HR, e-HR and finance while powerful reporting tools and data access ensure you retain complete control.

## Key benefits:

- Reduced costs and increased efficiency, thanks to flexible, tailored services
- Improved visibility of labour costs - more efficient resource planning
- Access to latest HR and payroll systems without capital or maintenance costs
- Reduced risk and improved efficiency accuracy
- Increased employee satisfaction

## Key features

- Bureau, managed, adaptive or fully managed services
- Powerful reporting and analysis; full data access
- Hosted software
- Consultancy, support and training

## Bureau service

A bureau service relieves organisations of repetitive yet critical tasks such as routine payroll processing and payslip production with the option to transfer further tasks over time if needed.

## Managed service

A specific payroll controller will take ownership of any payroll functions that you need to outsource including data entry, validation, reporting, statutory returns and end of year processing. You can contact your payroll controller directly at any time and will come to rely upon their continuously updated payroll knowledge and expertise.

## Adaptive payroll service

This unique offering combines the best elements of in-house and outsourced payroll services to create a collaborative payroll team that can cope with internal fluctuation at short notice with no loss of service. An adaptive payroll service reduces risk and ensures a best practice payroll that is always on time and is responsive to organisational change.

## Fully managed service

Hand over your entire payroll function to an expert CIPP-qualified payroll manager and team who will ensure everyone is paid correctly every month and that your organisation is fully compliant with payroll legislation and changes. Staff queries, third party liaison and all payroll related matters are expertly managed with the benefits of our economies of scale, reducing your costs and risks.

## Business intelligence reporting

One of the most powerful reporting tools available, Perito Reporter is also easy to use and offers secure access. The 'drag and drop' design allows live data to be instantly displayed on screen where it can be sorted, filtered and presented as desired. Perito Analyser is an easy-to-use data mining tool, providing a comprehensive management information system. A dashboard of key information enables drill-down to the detail and causes behind each element.

## Hosted software

Software as a service (SaaS) is more efficient, less risky and less costly than owning and managing in-house systems. Clients can also benefit from our investment in the latest technologies and upgrades. Our secure, high-tech data centre with full back-up resources provides the highest level of fully accredited software services.

## Consultancy

Expert Six Sigma consultants conduct process reviews, implementation and configuration to each client's specific requirements.

## Support and training

Support and maintenance ensure systems are always performing, while our expert training consultants will provide all levels of training.



t 0843 636 8023

e [enquiries@equinitipayroll.co.uk](mailto:enquiries@equinitipayroll.co.uk)

[www.equinitipayroll.co.uk](http://www.equinitipayroll.co.uk)

© Equiniti. The copyright of this product card is owned by or licensed to Equiniti. Equiniti shall not be liable for technical and editorial errors or omissions contained in this product card or in any reproduced, translated, or transmitted copies. Equiniti reserves the right to revise and/or change product features or specifications without advanced notice.

