Auto-enrolment software

Many organisations are finding that the introduction of automatic enrolment brings with it a considerable administrative burden. Equiniti's auto-enrolment software offers a solution, with the ability to manage the whole of the automatic enrolment process from start to finish.

Pay&Benefits Awards
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Manage auto-enrolment administration with our award-winning software.

Starting in October 2012, employers are required to enrol eligible employees in a qualifying workplace pension scheme. With an estimated ten million individuals expected to be eligible, many organisations are facing an unprecedented administrative and communications workload in order to meet the legislative requirements in advance of their staging date.

Our solution

Equiniti has developed an automatic enrolment software module that is designed to manage the whole of the automatic enrolment process from start to finish and support organisations in reducing their administrative burden.

Its comprehensive functionality includes tasks such as the assessment and categorisation of workers, automated letter generation for communicating with employees and the ability to attach incoming communication to the employee record, for example opt-out and

opt-in requests.

The software handles all staging date activity as well as the ongoing monitoring of employees' status to ensure compliance post-staging date. for example if an employee turns 22 and, provided they meet the additional requirements, becomes eligible for auto-enrolment.

It works independently of any existing HR, payroll or pensions system or service.

Enhanced functionality

As well as the core automatic enrolment functionality, Equiniti's software module offers enhanced features such as a compliance monitor to alert users to any forthcoming activities.

Key features

- Automates maximum number of processes
- Checks that registration with The Pensions Regulator is complete
- Assesses employees' eligibility for auto-enrolment
- Creates auto-enrolment record for each employee
- Sets up default auto-enrolment scheme
- Monitors and maintains compliance
- Enables set-up of scheme provider details and interface with payroll
- Holds all auto-enrolment data
- Manages employee communication
- Works independently of any existing HR, payroll or pensions system

Why choose Equiniti?

- We are payroll and HR experts. We process over £2.7 billion in payroll payments every year and are highly experienced in audit and compliance
- Our auto-enrolment solution was recognised as Product of the Year at the Pay & Benefits Awards 2012
- Our auto-enrolment software module represents a natural expansion of our suite of payroll and HR software
- It works on any platform
- The software improves efficiency, accuracy and timeliness, thanks to maximum automation

Key benefits

- No increase in headcount required to manage one-off or ongoing automatic enrolment administration
- Assurance of legislative compliance
- Reduced risk and improved employee satisfaction
- Cost-effective, thanks to the economies of scale we can offer our customers

Helping organisations to reduce the administrative burden of auto-enrolment

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