

An introduction to our NHS payroll services



In the current environment of reform, Trusts are under increasing pressure to deliver first class front line services within tighter budgetary and resource constraints.

Using managed payroll services helps Trusts to achieve the following across their back office operations:

- Improved efficiency and productivity
- Reduced errors and queries
- Cost savings
- Guaranteed service levels
- Business continuity

With over a decade's experience providing payroll services to the NHS, Equiniti ICS can help to reduce cost, improve efficiency and enhance existing technology whilst remaining flexible enough to meet future changes.

We can help Trusts to meet the challenges of delivering successful, sustainable cost improvement programmes.

Our solution

We offer a range of flexible service options for Trusts seeking to outsource all or part of their payroll service delivery. We can provide training and consultancy to facilitate a smooth transition to the Equiniti ICS managed service arrangement.

Our high levels of accuracy and proven ability to reduce the incidence of payroll queries ensure that employees receive an enhanced payroll experience.

Fully managed payroll service

Equiniti ICS' CIPP-qualified team takes ownership of the entire payroll process, developing a level of familiarity equivalent to that of an in-house team. The service includes electronic payroll data capture and validation and pension administration, in addition to support including management of staff queries and third party liaison.

Blended payroll service

Our blended payroll service enables Trusts to decide the extent to which they want to outsource their payroll function, with an agreement between Equiniti ICS and the Trust in relation to the roles and responsibilities of each of their payroll teams. This collaborative approach can assist those Trusts that wish to partially or progressively outsource.



Equiniti ICS is on HealthTrust Europe's framework for the provision of ESR-compatible payroll management services, allowing Trusts to purchase high quality, cost-effective payroll services from a trusted NHS supplier without the need to go through a full procurement process.



We consistently deliver accuracy levels of over 99.8%



Why choose Equiniti ICS?

Accurate and reliable payments

- At least 99.8% accuracy
- Stringent service level agreements with key performance indicators covering timeliness
- User-friendly electronic data capture software, promoting accuracy of information and reducing demand on staff time

Value for money

- No transition costs and a transparent and competitive charging structure
- Commitment to service level achievement with a fee reduction structure if agreed service levels are not met
- Optimisation of ESR and integration with existing accounting software, resulting in improved return on investment
- The service is inclusive of electronic payroll data capture, payroll validation and reporting software

Payroll expertise

- Over 40 years' experience spanning the public and private sectors, allowing best practice to be shared
- Over ten years' experience of working with NHS Trusts of all types and sizes
- Support delivered by client-dedicated CIPP-qualified and ESR-trained payroll consultants who care about delivering excellent service

Superior validation and reporting

All of our payroll solutions include payroll validation and market-leading reporting tools. Our reporting facilities are secure and easy to use, with a 'drag and drop' design allowing live data to be displayed on screen and filtered or presented as desired. A dashboard of key information enables users to drill down to find the details behind the management information provided.

Support for Trusts

Equiniti ICS' NHS products are fully ESR-compliant and customisable to suit each Trust. Our modules such as data capture software have been developed in conjunction with NHS staff to ensure ease of use and maximum user benefit.

- Payroll data capture
- Payroll analysis
- NHS workforce planning
- Dashboard reporting



Every employee is a direct beneficiary of the extraordinary hard work committed to the project, not only to successfully merge the two payrolls, but to create a unique payroll provider model to deliver best practice and harness future innovations.

Michele Salter, Associate Finance Director, Imperial College Healthcare NHS Trust



About Equiniti ICS

Equiniti ICS is one of the UK's leading providers of HR and payroll solutions. The company has offices in Belfast, Newbury, Manchester and London and has been providing dedicated NHS HR and payroll solutions to Trusts for over a decade.

About Equiniti Group

We are part of the Equiniti Group, the sixth largest business process service provider in the UK.

With over £320 million turnover and 3,500 staff based in 23 locations, we serve over 2,000 clients.

Contact us:

t 01635 262080

e enquiries@equiniti-ics.com

www.equiniti-ics.com/nhs

