

# Pension administration

Equiniti ICS's pension administration solution is part of our shared service payroll for NHS Trusts. We deliver a fully managed service, relieving Trusts of the responsibility and expense of carrying out this task in-house.

A photograph of a young woman with blonde hair, wearing light blue medical scrubs and a stethoscope, looking directly at the camera with a slight smile. The background is a blurred clinical setting.

Fully managed  
pension  
administration  
delivered by  
experts

Pension administration is an integral element of the HR and payroll service provided by employers to their staff. However, too often it is given a back seat to functions such as payroll provision, leaving it vulnerable to a decline in the standard of service provided. In order to deliver the best possible service to pension scheme members whilst meeting organisational requirements, Trusts must ensure their pension administration remains accurate, efficient and cost-effective.

## Our solution

As an expert, long-established NHS pension administration provider with highly skilled personnel and close liaison with the NHS Pensions Agency, Equiniti ICS can assure Trusts of receiving the best possible service at the lowest possible cost.

Our service covers all aspects of the pension administration process, from processing the required forms to accessing NHS Pensions to update employee details directly.

It is delivered by dedicated pensions consultants with specific NHS pensions expertise who are CIPP-qualified and ESR-trained. Our knowledge of NHS Pensions is continually updated, ensuring that Trusts receive the most up-to-date information available.

Equiniti ICS's NHS pension administration provision is inclusive with our NHS shared service payroll - meaning no additional cost - which provides at least 30% savings on the cost of in-house payroll.

## Key benefits

- Reduced internal resources and costs
- Expert implementation and administration
- Increased efficiency
- High level of data security
- Transparent management information

## Key features

- Member administration
- Core administration including defined benefits and contributions
- Record keeping and calculation
- Pension forecasts
- Reporting and analysis
- Access to expert advice and support, with guaranteed response times

## Services

- Retirement
- Opting in or out
- Refunds
- Maternity payments
- Redundancy
- Deferred benefits claims
- Death in service
- Divorce
- Transfer of benefits

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